Canada: Civil Society Parallel Assessment of Compliance with Sustainable Development Goal Indicator 16.10.2

Introduction

The Sustainable Development Goals (SDGs) were adopted in 2015 as a common set of goals which all States have committed to work towards achieving. They cover a very wide range of development issues. As compared to the Millennium Development Goals (MDGs), the SDGs understand the concept of development very broadly to include, alongside issues like education and poverty, issues such as equality and governance. They comprise 17 primary Goals, 169 more specific Targets under the Goals and, currently, 244 measurable Indicators,[1] through which achievement of progress on the SDGs will be assessed.

The inclusion of a much wider range of issues within the SDGs is very exciting from a development perspective, since it should lead to a more profound understanding of and progress towards development. At the same time, it has created challenges in terms of assessing progress, especially for some of the new governance related Indicators. For the Centre for Law and Democracy (CLD), SDG Indicator 16.10.2 is of particular interest, given that it assesses: "Number of countries that adopt and implement constitutional, statutory and/or policy guarantees for public access to information." It is also one of the Indicators where tools or methodologies for assessing progress are just being developed.

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[1] There are still ongoing discussions about the final list of Indicators.

The RTI Rating,[2] developed by CLD and Access Info Europe, already tells us whether or not a State has adopted a right to information (RTI) law and, if so, how strong that law is. However, the second part of SDG Indicator 16.10.2, on implementation of RTI laws, is more complex. In 2017, the Freedom of Information Advocates Network (FOIAnet)[3] designed a simple methodology with the aim of providing a tool for civil society organisations which were interested in conducting parallel assessments of the extent to which States have implemented their RTI laws. A number of civil society organisations applied this methodology in 2017 in different countries, including CLD in Canada.[4]

Based on that experience, FOIAnet revised its methodology in 2018 and CLD has again applied it to assess compliance, at the federal level, by Canada with SDG Indicator 16.10.2. This report highlights the results of that exercise. It starts with a brief description of the methodology; those seeking more information on this may find the full methodology on the FOIAnet website.[5] This is followed by an analysis of the results of the Canadian assessment, broken down into Overall Analysis, Analysis by Assessment Area (based on the three different assessment areas in the methodology) and Recommendations. The full results are contained in the Appendix to this report.

Methodology

The FOIAnet methodology is designed to be a simple, standardised tool. The core part of the methodology involves selecting five to ten public authorities and then assessing them across three areas of implementation or assessment areas, while some limited central assessment is also done. Focus on a sub-set of all public authorities is based on the recognition that it is not realistic to assess every public authority. The focus on public authorities flows from the fact that they are the primary duty-bearers under RTI laws. The three assessment areas are proactive disclosure, institutional measures and responding to requests.

The methodology is not designed to provide a ranking of States or public authorities. However, in response to both demand from civil society and the need to come up with some sort of graded assessment, the 2018 version of the methodology does allocate a final grade to each State which has been assessed of red, yellow or green. The goal is to provide some comparative measure about how well the State is going in terms of meeting its SDG 16.10.2 obligations.

Colour grades are generated by first allocating numerical scores to States in each of the three assessment areas and then translating these into colours using the following conversion table:

Red	Yellow	Green
0-33	34-66	67-100

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[2] See www.RTI-Rating.org.

[3] http://www.foiadvocates.net.

[4] The report is available at: https://www.law-democracy.org/live/parallel-report-on-canadas-compliance-with-sdg-16-10-2/.

[5] Both the 2017 and the revised 2018 methodologies are available at:
http://foiadvocates.net/?page_id=11036.

The three colour grades, one earned for each assessment area, are then converted into a final colour grade based on a formula set out in the methodology. For example, 1 red, 1 yellow and 1 green grade will result in a final yellow grade, while one red and two greens will earn the country a green grade.

CLD recognises that the assessment tools used in the FOIAnet methodology ultimately require researchers to make some judgment calls. However, a good measure of objectivity is built into the assessment tools and the way that results are aggregated across many variables means that such judgments are averaged out. Together, these points mean that final aggregated grades will be fairly robustly reflective of the performance of a country even if, along the way, some borderline decisions may have been taken.

i) Choice of Authorities

The methodology largely leaves it up to local reviewers to select the authorities they wish to review. However, it does provide that they should be selected to represent different parts of the public sector such as ministries, oversight or regulatory bodies, public corporations and so on. For the 2019 assessment, CLD chose a different set of public authorities than they did in the 2017 assessment, namely the following nine public authorities:
1. Department of Justice
2. Department of Finance
3. Canadian Heritage
4. Employment and Social Development Canada
5. Canada Post
6. Department of Fisheries and Oceans
7. Military Grievances External Review Committee
8. Stats Canada
9. CBC/Radio-Canada

ii) Assessment Area 1: Proactive Disclosure

Proactive disclosure refers to the release of information by public authorities on their own, i.e. even in the absence of any specific request for it. International standards on RTI mandate that public authorities should disclose information of key public importance on a proactive basis. The FOIAnet methodology refers to eight different categories of institutional information and four categories of information relating to the right to information. The categories of information have been carefully chosen so as to be relevant for all public authorities (they the publication of such categories of information as organisational information, budget information and so on).

The availability of each category of information is assessed on a five-point scale: (1) Full, (2) Full to Partial, (3) Partial, (4) Partial to none, and (5) None. The following scores are then allocated against these assessments:

Full	Full to Partial	Partial	Partial to None	None
100%	75%	50%	25%	0%

The final score for each authority is calculated by averaging out its scores for each of the 12 categories and the country score in this assessment area is the average score for all public authorities assessed.

iii)   Assessment Area 2: Institutional Measures

This assessment area looks at the institutional measures that have been put in place to support the implementation of the RTI law. It is divided into two sections. The first looks at two central government measures – namely the presence of a central nodal body for RTI and the presence of an independent oversight body or information commission – and should only be applied once for each country. The second looks at five measures which each individual public authority should have put in place, such as appointing and training an information officer. Each public authority should be assessed separately here.

Scores here are allocated on a simpler three-point scale, as follows:

Yes	Partially	No
100%	50%	0%

Instead of creating averages here by public authority, averages are generated for each of the seven assessment areas, meaning that the central measures, even though only assessed once, are deemed to be as weighty as the average performance across public authorities of the other measures. The seven averages are then again averaged to create a final score which is, once again, translated into a colour grade.

iv)   Assessment Area 3: Processing of Requests

The final assessment area is more open-ended than the other two. Here, the methodology calls on researchers to test the way public authorities respond to requests by lodging 2-3 requests for information with each authority and assessing how they respond according to a detailed protocol. The protocol measures four aspects of how requests are processed, namely: (1) whether a receipt was provided; (2) whether the response was timely; (3) whether the information was provided in the format requested; and (4) whether any fee charged was appropriate. Separately, it measures the substantive response to the request (such as whether the information was provided, the request was ignored and so on).

Each of these five features (four processing and one substantive) in allocated a score on the same three-point scale as applies to assessment area 2, namely: Yes: 100%; Partially: 50%; and No: 0%. The processing scores are averaged together, and then averaged as one score with the substantive response score (so that the substantive response is worth one-half of the score per request). The scores for all requests are then averaged to generate a final score and this is, once

again, converted into a colour grade.

Analysis of the Canadian Assessment Results

i)   Overview

This assessment showed that Canada is generally performing well in meeting the standards set in its RTI law, the *Access to Information Act*. It shows that public authorities generally respond quickly and appropriately to requests and do not charge unreasonable fees. Most of the nine public authorities that were assessed performed well and, overall, Canada received a "green" score, despite the presence of two outliers among its public authorities.

However, Canada's *Access to Information Act* has not been updated significantly since it was adopted in 1983 and it is now seriously outdated and lagging well behind better practice in other countries. Canada's lax timelines, the requirement to pay a fee simply to lodge a request, the failure of public authorities to apply a proper public interest override, the blanket exclusion of a large number of public authorities and an unduly broad and discretionary regime of exceptions all contravene international standards on RTI. As a result, Canada's overall strong performance on this assessment is less significant than it would be if Canada had a stronger RTI law.

The overall results of the 2019 assessment are represented in table below:

Public authority	Proactive disclosure	Institutional measures	Processing of requests	Overall Average
Department of Justice	95.83	100	Q1: 93.75 Q2: 93.75 TOTAL: 93.75	96.57
Department of Finance	93.75	100	Q1: 100 Q2: 100 Q3: 100 TOTAL: 100	97.92
Employment and Social Development Canada	91.67	100	Q1: 93.75 Q2: 93.75 TOTAL: 93.75	95.14
Canadian Heritage	93.75	100	Q1: 100 Q2: 100 TOTAL: 100	97.92
Department of Fisheries and Oceans	93.75	80	Q1: 25 Q2: 25 TOTAL: 25	66.25
	72.92	60	Q1: 100	77.64

Military Grievances External Review Committee	72.92	60	Q1: 100 Q2: 100 TOTAL: 100	77.64
Statistics Canada	93.75	60	Q1: 87.5 Q2: 87.5 Q3: 100 TOTAL: 91.67	81.81
Canada Post	81.25	60	Q1: 81.25 Q2: 12.5 TOTAL: 46.88	62.71
CBC/Radio-Canada	83.33	70	Q1: 93.75 Q2: 87.5 TOTAL: 90.63	81.32

Based on these results, and the two central institutional measures scores, the overall results for Canada based on this exercise are:

	Area 1	Area 2	Area 3	Final
Score				
Grade				

ii)   Overall Analysis

The results show that public authorities in Canada are generally performing well in terms of implementing the RTI law. Seven out of the nine public authorities assessed received a final green grade, while the other two got high yellow grades. Five of the authorities received a green grade on each of the three assessment areas and two of these – Canadian Heritage and the Department of Finance – received perfect scores on two assessment areas, while two others – the Department of Justice and Economic and Social Development Canada – received very high scores. Only one authority – Department of Fisheries and Oceans – got a red grade in any assessment area.

The overall results obscure several notable details. The Department of Oceans and Fisheries (DFO) failed to respond to both of the requests for information we sent to it, only obtaining a red grade for each, even though it received a green grade overall by performing well in the other two assessment areas. After multiple calls to request clarification, following which the DFO restarted the clock on the 30-day statutory time limit for responding to requests, the DFO then requested an extension of 180 days for consultations with its legal department. We did not consider this extension to be legitimate because we do not believe there was any need to spend 180 days consulting on this.

Overall, the exercise showed that the most work remains to be done in Assessment Area 2:

Institutional Measures. Although several authorities got a perfect score here, four got a yellow grade, as compared to green grades for all authorities in terms of proactive disclosure and only two non-green grades for requests, in both cases due to a failure to respond in a remotely timely fashion to one or more requests.

iii)   Analysis by Assessment Area

In general, public authorities performed more strongly in assessment areas 1 and 3: proactive disclosure and processing of requests, while performance on assessment area 2 (Institutional Measures) was weaker.

In Assessment Area 2, Institutional Measures, questions 2 and 3 brought the overall average down considerably, with a score of zero for "no information" often being recorded. Question 2, which asked whether the authority had an RTI implement plan, was by far the worst performing, garnering a average score of just 44%. Question 3, asking whether the authority had developed/issued guidelines for receiving and responding to information requests, had an average score of just 60%. Otherwise, performance in the five other issues assessed here, including central institutional measures, was excellent, with a score of 100 being uniformly achieved.

In the Assessment Area 1, Proactive Disclosure, only two of the 12 categories of information received an average score of less than 80%, while seven had average scores of over 90%. The two weaker categories were:

- Not publishing sufficient or adequate information on public consultations; for example, authorities may have published information about opportunities for consultation, but not information about how members of the public may proceed to engage.
- Not publishing sufficient information about public procurement and contracts.

In Assessment Area Three, responding to requests, public authorities lost points for some of the following frequent problems in their:
- Responding to requests in a format other than the one requested. For example, if the format requested was electronic, respondents lost points for sending information on paper. A particular problem is public authorities using CDs to provide information. Although formally this is electronic, it is inconvenient both inasmuch as it must be sent through the mail and, even more importantly, inasmuch as most modern laptops do not have the capacity to read these storage tools. This resulted in format having the lowest average score from among all of the processing issues, of just 65%.
- Not responding to the request within the statutory period of 30 days, leading to an average overall score here of 75%. In extreme cases, where the request was not responded to for a very long time (over 100 days without any justification that we accepted as legitimate), this also resulted in deductions on the results score.
- A few public authorities did not acknowledge receipt of the request, leading to an overall average here of 90%

On the other hand, due to the abolishment of fees for responding to requests apart from the $5

initial fee for lodging requests, all public authorities got a perfect score in this processing result area. Charging a fee just to make a request is not in line with international standards but it is the law in Canada. It is worth mentioning that $5 was originally sent to each public authority to pay for all of the requests sent to them, which was normally two questions (and, in two cases, three questions). Only one authority (Canada Post) requested another payment of $5 before it would process the second question it received. Two other public authorities explicitly waived further fees for second questions (CBC/Radio-Canada and the Department of Finance). All other authorities processed all questions as one request and did not bring up the subject of a further fee.

The Department of Fisheries and Oceans requested an extension of 180 days on responding to both of the questions that the assessors sent. After receiving the letter regarding the 180 days extension, the assessors contacted the information officer responsible for the file at the DFO and asked for further information regarding the reasons for the delays. The assessors received the reply that the DFO needed to consult with its legal team before they could respond to the questions. The delay of 180 days was deemed unreasonable by the assessors. As of the time of writing, the 180 days has still not expired and it is possible that the DFO will still respond to the request. Canada Post requested an extension on one of the requests but omitted to indicate the number of days in its form letter (which, as a result, stated, in part: "An extension of up to days is required …"). The request was for the number of privacy breaches officially recorded in 2018, for which we assume Canada Post keeps up-to-date and accessible records, and for any protocols for responding to these breaches. Canada Post finally responded to the request after around 90 days, indicating that there had been 35 breaches in 2018, one serious, and sending its formal protocols for dealing with these breaches. The delay was deemed to be unreasonable since the information should have been readily available, there was no need to consult with anyone about it and no need to consider exceptions.

iv)   Recommendations

- All public authorities should have an easily-visible and simple-to-locate link, button, or tab on their home page to the part of their website where information relating to the access to information law and disclosed pursuant to it is available.
    - For some of the public authorities assessed, information was scattered around the site or on multiple sites and required a significant amount of time to locate.
- All public authorities should make information available by email or other easily accessible electronic means, other than a CD-Rom, when a member of the public requests information in an electronic format.
    - Many computers no longer have a CD-Rom drive and it may therefore be difficult for members of the public who have requested electronic information under the *Access to Information Act* to retrieve information sent in this format.
    - Several of the public authorities responded to requests by sending information through email or an easily accessible online portal. This information was the most accessible and ecologically friendly.
- All public authorities should accept the statutory payment of $5 as payment even when multiple questions are submitted. If there is any justification for the $5 fee, it is to discourage entirely frivolous requests and, for this purpose, one fee is enough. Asking for a second fee is also a gross abuse of taxpayers money since it costs far more than $5 to

process this payment, not to mention the cost of engaging in the exchange asking for the second payment.

- All public authorities should publish information on their RTI implementation plans. The plan should be as detailed as possible, including what the public authority has yet to accomplish and what the authority is doing to achieve its goals.
- All public authorities should publish guidelines on how individuals may make requests to them.
  - o A number of the authorities assessed in this review did not publish any such guidelines.
  - o Even where the guidelines were published, and the reviewed assessed the question at the 100% score, many of the guidelines were vague and standardised rather than being developed specifically for the individual authority.
- All public authorities should create the opportunity for people to be notified of public consultations opportunities.
  - o Often, public authorities publish information on past, ongoing or upcoming consultations. However, other than checking the website frequently through the year, the review did not discover any way of being notified of upcoming consultations. An option to sign up for a mailing list regarding upcoming consultations would be a move toward creating more openness within the public authority.
  - o Often, public authorities posted information on past and ongoing public consultations but any information provided about how the public might actually participate in them was not clear.

Appendix

Assessment Area One: Proactive Disclosure

(1) DEPARTMENT OF JUSTICE

DEPARTMENT OF JUSTICE – Availability of institutional information			
Type of information	**Indicator**	**Published**	**Data Source (website or location of information)**
Institutional	Are functions of the authority and its powers published?	Full – 100	https://www.justice.gc.ca/eng/abt-apd/index.html
Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full – 100	https://www.justice.gc.ca/eng/abt-apd/org.html http://www.goc411.ca
Operational	Are any authority strategies, plans, or policies published?	Full – 100	https://www.justice.gc.ca/eng/trans/legal/index.html
Legislation	Are the laws governing the authority's operations published?	Full – 100	https://laws-lois.justice.gc.ca/eng/acts/J-2 https://www.justice.gc.ca/eng/trans/ar-lr/index.html
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full to partial– 75	https://www.justice.gc.ca/eng/
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	https://www.justice.gc.ca/eng/rp-pr/cp-pm/qfr-rft/index.html
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Full to Partial – 75	https://www.justice.gc.ca/eng/trans/disc-divul.html
Participation	Is information about the mechanisms and procedures for consultation and public participation published?	Full – 100	https://www.justice.gc.ca/eng/cons/pol.html

DEPARTMENT OF JUSTICE – Availability of information about the right to information			
Type of information	**Indicator**	**Published**	**Data Source (website or location of information)**
RTI information	Is an annual report on the status of implementation of the RTI Law published, including the number of requests granted, refused and time taken to respond?	Full – 100	https://www.justice.gc.ca/eng/trans/atip-aiprp/
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	https://www.justice.gc.ca/eng/trans/atip-aiprp/
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full – 100	
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	https://www.justice.gc.ca/eng/trans/atip-aiprp/accesinfo.html
TOTAL FOR THE DEPARTMENT OF JUSTICE: **95.83**			

(2) DEPARTMENT OF FINANCE

DEPARTMENT OF FINANCE – Availability of institutional information

Type of information	Indicator	Published	Data Source (website or location of information)
Institutional	Are functions of the authority and its powers published?	Full – 100	https://www.fin.gc.ca/afc/index-eng.asp
Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full – 100	https://www.fin.gc.ca/afc/index-eng.asp https://www.fin.gc.ca/afc/org-eng.asp; http://www.goc411.ca/Employees/IndexByDepartment/61
Operational	Are any authority strategies, plans, or policies published?	Full – 100	https://www.fin.gc.ca/pub/rpp/2017-2018/dp-pm17-18-eng.asp
Legislation	Are the laws governing the authority's operations published?	Full – 100	https://www.fin.gc.ca/legislation/index-eng.asp
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full to Partial– 75	https://www.canada.ca/en/department-finance.html
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	https://www.fin.gc.ca/pub/rpp/2017-2018/dp-pm17-18-eng.asp
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Full to partial – 75	https://www.fin.gc.ca/disclose-divulgation/discl_index-eng.asp
Participation	Is information about the mechanisms and procedures for consultation and public participation published?	Full to partial – 75	https://www.fin.gc.ca/activty/consult_-eng.asp

DEPARTMENT OF FINANCE – Availability of information about the right to information

Type of information	Indicator	Published	Data Source (website or location of information)
RTI information	Is an annual report on the status of implementation of the RTI Law published, including the number of requests granted, refused and time taken to respond?	Full – 100	https://www.fin.gc.ca/afc/atip-aiprp/report-rapports-eng.asp; https://www.fin.gc.ca/pub/annual-annuelle/2018-eng.asp; https://www.fin.gc.ca/pub/annual-annuelle/archives-eng.asp
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	https://www.fin.gc.ca/afc/atip-aiprp/index-eng.asp
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full – 100	https://www.fin.gc.ca/afc/atip-aiprp/request-demande-eng.asp#fee
List of information requested	Is information related to RTI requests which were granted published?	Full– 100	https://www.fin.gc.ca/afc/atip-aiprp/cair-daic-eng.asp https://open.canada.ca/en/search/ati?f%5B0%5D=ss_ati_organization_en%3ADepartment%20of%20Finance%20Canada&ati%5B0%5D=ss_ati_organization_en%3ADepartment%20of%20Finance%20Canada
TOTAL FOR THE DEPARTMENT OF FINANCE: **93.75**			

(3) ECONOMIC AND SOCIAL DEVELOPMENT CANADA

ECONOMIC AND SOCIAL DEVELOPMENT CANADA – Availability of institutional information

Type of information	Indicator	Published	Data Source (website or location of information)
Institutional	Are functions of the authority and its powers published?	Full – 100	https://www.canada.ca/en/employment-social-development/corporate/reports/departmental-results/2017-2018/mandate-role.html

Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full – 100	Full – 100
Operational	Are any authority strategies, plans, or policies published?	Full – 100	https://www.canada.ca/en/employment-social-development.html
Legislation	Are the laws governing the authority's operations published?	Full – 100	https://laws.justice.gc.ca/eng/acts/h-5.7/FullText.html
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full to Partial– 75	https://www.canada.ca/en/employment-social-development.html
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	https://www.canada.ca/en/employment-social-development/news/2019/03/budget-2019-moving-forward-on-implementing-national-pharmacare.html
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Full to Partial– 75	https://www.canada.ca/en/employment-social-development/corporate/reports/departmental-procurement-plan.html
Participation	Is information about the mechanisms and procedures for consultation and public participation published?	Full to Partial– 75	https://www.canada.ca/en/employment-social-development.html

ECONOMIC AND SOCIAL DEVELOPMENT CANADA – Availability of information about the right to information

Type of information	Indicator	Published	Data Source (website or location of information)
RTI information	Is an annual report on the status of implementation of the RTI Law published, including the number of requests granted, refused and time taken to respond?	Full – 100	https://www.canada.ca/en/employment-social-development/corporate/transparency/access-information/reports/2017-2018-annual-ati.html
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	https://www.canada.ca/en/employment-social-development/corporate/transparency/access-information.html
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full to Partial– 75	https://www.canada.ca/en/employment-social-development/corporate/transparency/access-information/submit.html
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	https://open.canada.ca/en/search/ati?f%5B0%5D=ss_ati_organization_en%3AEmployment%20and%20Social%20Development%20Canada

TOTAL FOR ECONOMIC AND SOCIAL DEVELOPMENT CANADA: **91.67**

(4) CANADIAN HERITAGE

CANADIAN HERITAGE – Availability of institutional information

Type of information	Indicator	Published	Data Source (website or location of information)
Institutional	Are functions of the authority and its powers published?	Full – 100	https://www.canada.ca/en/canadian-heritage.html
Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full – 100	https://www.canada.ca/en/canadian-heritage.html
Operational	Are any authority strategies, plans, or policies published?	Full – 100	https://www.canada.ca/en/canadian-heritage/corporate/publications.html
Legislation	Are the laws governing the authority's operations published?	Full – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/laws-regulations.html
Activities and Service	Are descriptions of the main activities undertaken and services offered by the authority, including, for the	Full to Partial– 75	https://www.canada.ca/en/canadian-heritage.html

Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full to Partial– 75	https://www.canada.ca/en/canadian-heritage.html
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	https://www.canada.ca/en/canadian-heritage/corporate/publications.html
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Full to Partial– 75	https://www.canada.ca/en/canadian-heritage/corporate/transparency/proactive-disclosure.html https://open.canada.ca/en/search/contracts?f%5B0%5D=org_name_en%3ACanadian%20Heritage

CANADIAN HERITAGE – Availability of information about the right to information

Type of information	Indicator	Published	Data Source (website or location of information)
RTI information	Is an annual report on the status of implementation of the RTI Law published, including the number of requests granted, refused and time taken to respond?	Full – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy.html#a1; https://www.canada.ca/en/canadian-heritage/corporate/publications/plans-reports.html
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy.html#a1
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy.html#a1
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy.html#a1
TOTAL FOR CANADIAN HERITAGE: **93.75**			

(5) DEPARTMENT OF FISHERIES AND OCEANS

DEPARTMENT OF FISHERIES AND OCEANS – Availability of institutional information

Type of information	Indicator	Published	Data Source (website or location of information)
Institutional	Are functions of the authority and its powers published?	Full – 100	http://www.dfo-mpo.gc.ca/about-notre-sujet/org/mandate-mandat-eng.htm
Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full – 100	http://www.dfo-mpo.gc.ca/about-notre-sujet/parl-sec-parl-eng.htm; http://www.goc411.ca/Employees/IndexByDepartment/64
Operational	Are any authority strategies, plans, or policies published?	Full – 100	http://www.dfo-mpo.gc.ca/reports-rapports-eng.htm#n2
Legislation	Are the laws governing the authority's operations published?	Full – 100	http://www.dfo-mpo.gc.ca/about-notre-sujet/org/mandate-mandat-eng.htm
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full – 100	http://www.dfo-mpo.gc.ca/about-notre-sujet/org/mandate-mandat-eng.htm http://www.ccg-gcc.gc.ca/SAR/home
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	http://www.dfo-mpo.gc.ca/rpp/2018-19/dp-eng.html#B4.1 http://www.dfo-mpo.gc.ca/reports-rapports-eng.htm#n2

Type of information	Indicator	Published	Data Source (website or location of information)
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Full to Partial– 75	http://www.dfo-mpo.gc.ca/contract-contrat/index-eng.htm http://www.dfo-mpo.gc.ca/transparency-transparence/index-eng.htm
Participation	Is information about the mechanisms and procedures for consultation and public participation published?	Full to Partial – 75	http://www.dfo-mpo.gc.ca/fm-gp/peches-fisheries/comm/consultation-eng.htm https://www1.canada.ca/consultingcanadians/page/search?lang=en&keywords=&start=1&type=all&year=0&subjectid=0&departmentid=54&submit=Apply

DEPARTMENT OF FISHERIES AND OCEANS – Availability of information about the right to information

Type of information	Indicator	Published	Data Source (website or location of information)
RTI information	Is an annual report on the status of implementation of the RTI Law published, including the number of requests granted, refused and time taken to respond?	Full – 100	http://www.dfo-mpo.gc.ca/transparency-transparence/AIA-LAI-17-18-eng.htm
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	http://www.inter.dfo-mpo.gc.ca/atip/request-e
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full to Partial – 75	https://atip-aiprp.tbs-sct.gc.ca/en/Home/Welcome
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	https://open.canada.ca/en/search/ati http://www.dfo-mpo.gc.ca/transparency-transparence/AIA-LAI-17-18-eng.htm
TOTAL FOR FISHERIES AND OCEANS: **93.75**			

(6) MILITARY GRIEVANCES EXTERNAL REVIEW COMMITTEE

MILITARY GRIEVANCES EXTERNAL REVIEW COMMITTEE – Availability of institutional information

Type of information	Indicator	Published	Data Source (website or location of information)
Institutional	Are functions of the authority and its powers published? Home page includes brief description, "About the Committee" page and "Mandate, Raison d'être, Mission, Vision, and Values" page provide more info	Full – 100	https://www.canada.ca/en/military-grievances-external-review/corporate/about.html
Organizational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full to partial – 75	https://www.canada.ca/en/military-grievances-external-review/corporate/about/committee-members.html; http://www.goc411.ca/Employees/IndexByDepartment/78
Operational	Any any authority strategies, plans of policies published? Grievance Procedures are published as well as policy recommendations	Full to partial – 75	https://www.canada.ca/en/military-grievances-external-review/corporate/canadian-armed-forces-grievance-process.html, external-review/services/recommendations-systemic-sssues.html
Legislation	Are the laws governing the authority's operations published? Laws and regulations on home page	Full – 100	https://www.canada.ca/en/military-grievances-external-review.html
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published? Grievance procedures	Full to Partial – 75	https://laws-lois.justice.gc.ca/eng/regulations/SOR-2000-294/index.html
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports	Partial – 50	https://www.canada.ca/en/military-grievances-external-review/corporate/departmental-

	published?		plans/2017-2018.html#section_7_1
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published? Found on Open Canada portal	Full to Partial – 75	https://open.canada.ca/en/search/contracts?f%5B0%5D=org_name_en%3AMilitary%20Grievances%20External%20Review%20Committee&contracts%5B0%5D=org_name_en%3AMilitary%20Grievances%20External%20Review%20Committee
Participation	Is information about the mechanisms and procedures for consultation and public participation published?	None – 0	

MILITARY GRIEVANCES EXTERNAL REVIEW COMMITTEE – Availability of information about the right to information

Type of information	Indicator	Published	Data Source (website or location of information)
RTI information	Is an annual report on the status of implementation of the RTI Law published, including the number of requests granted, refused and time taken to respond?	Partial – 50	https://open.canada.ca/en/search/ati?f%5b0%5d=ss_ati_organization_en%3AMilitary%20Grievances%20External%20Review%20Committee
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	https://www.canada.ca/en/military-grievances-external-review/corporate/transparency/how-make-request-under-ati-pa.html
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full to Partial – 75	https://www.canada.ca/en/military-grievances-external-review/corporate/transparency/how-make-request-under-ati-pa.html
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	https://open.canada.ca/en/search/ati?ati%5B0%5D=ss_ati_organization_en%3AMilitary%20Grievances%20External%20Review%20Committee
TOTAL FOR MILITARY GRIEVANCES EXTERNAL REVIEW COMMITTEE: **72.92**			

(7) STATISTICS CANADA

STATISTICS CANADA – Availability of institutional information

Type of information	Indicator	Published	Data Source (website or location of information)
Institutional	Are functions of the authority and its powers published?	Full – 100	https://www.statcan.gc.ca/eng/about/mandate?HPA=1
Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full – 100	https://www.statcan.gc.ca/eng/about/org/org?HPA=1
Operational	Are any authority strategies, plans or policies published?	Full – 100	https://www.statcan.gc.ca/eng/about/policy
Legislation	Are the laws governing the authority's operations published?	Full – 100	https://www.statcan.gc.ca/eng/about/frp/frp
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full to Partial – 75	https://www.statcan.gc.ca/eng/about/statcan?MM=1
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	https://www.statcan.gc.ca/eng/about/qfr/index https://www.statcan.gc.ca/eng/about/drr/2017-2018/s07#e
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Full to Partial – 75	https://www.statcan.gc.ca/eng/about/contract/report https://open.canada.ca/en/search/contracts?f%5B0%5D=org_name_en%3AMilitary%20Grievances%20External%20Review%20Committee&contracts%5B0%5D=org_name_en%3AStatistics%20Canada
Participation	Is information about the mechanisms and procedures	Full – 100	https://www.statcan.gc.ca/eng/services/wtc?HPA=

	for consultation and public participation published?		1 https://www.statcan.gc.ca/eng/consultation/index?HPA=1

STATISTICS CANADA – Availability of information about the right to information

Type of information	Indicator	Published	Data Source (website or location of information)
RTI information	Is an annual report on the status of implementation of the RTI Law published, including the number of requests granted, refused and time taken to respond?	Full – 100	https://www.statcan.gc.ca/eng/about/reports2
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	https://www.statcan.gc.ca/eng/about/howto
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full to partial – 75	https://www.statcan.gc.ca/eng/about/howto
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	https://open.canada.ca/en/search/ati?ati%5B0%5D=ss_ati_organization_en%3AStatistics%20Canada

TOTAL FOR STATISTICS CANADA**: 93.75**

(8) CANADA POST

CANADA POST – Availability of institutional information

Type of information	Indicator	Published	Data Source (website or location of information)
Institutional	Are functions of the authority and its powers published?	Full – 100	https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=actsandregulations
Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full – 100	https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=actsandregulations; https://www.canadapost.ca/web/en/pages/aboutus/management.page
Operational	Are any authority strategies, plans, or policies published?	Full – 100	https://www.canadapost.ca/assets/pdf/aboutus/corporate_plan_summaries_2015_en.pdf; https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=visionvalues
Legislation	Are the laws governing the authority's operations published?	Full – 100	https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=actsandregulations
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full to Partial – 75	https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=actsandregulations; https://www.canadapost.ca/cpc/en
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=annual_report
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Partial – 50	https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=merx; https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=transportation
Participation	Is information about the mechanisms and procedures for consultation and public participation published?	Partial to None– 25	https://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/index-eng.html

CANADA POST – Availability of information about the right to information

Type of information	Indicator	Published	Data Source (website or location of information)
RTI	Is an annual report on the status of implementation of	Partial – 50	https://www.canadapost.ca/web/en/pages/aboutus/

information	the RTI Law published, including the number of requests granted, refused and time taken to respond?		details.page?article=accessinformation; https://www.canadapost.ca/web/en/pages/aboutus/ details.page?article=aticompletedrequests
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	## ## ## ## ## ## #########
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full to Partial – 75	https://www.canadapost.ca/web/en/pages/aboutus/ details.page?article=accessinformation
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	https://www.canadapost.ca/web/en/pages/aboutus/ details.page?article=aticompletedrequests
TOTAL FOR CANADA POST: **81.25**			

(9) CBC/RADIO-CANADA

CBC/RADIO-CANADA – Availability of institutional information			
Type of information	**Indicator**	**Published**	**Data Source (website or location of information)**
Institutional	Are functions of the authority and its powers published?	Partial – 50	http://www.cbc.radio-canada.ca/en/explore/who-we-are-what-we-do/our-services/
Organisational	Is information about the organisational structure of the authority, including the names and contacts of key officials, published?	Full to partial – 75	http://www.cbc.radio-canada.ca/en/explore/board-of-directors/michael-goldbloom/; http://www.cbc.radio-canada.ca/_files/cbcrc/documents/explore/board-of-directors/board-governance-guide-sept.pdf
Operational	Are any authority strategies, plans, or policies published?	Full – 100	http://www.cbc.radio-canada.ca/en/explore/strategies/
Legislation	Are the laws governing the authority's operations published?	Full – 100	http://www.cbc.radio-canada.ca/en/reporting-to-canadians/acts-and-policies/; http://www.cbc.radio-canada.ca/en/reporting-to-canadians/acts-and-policies/programming/advertising-standards/
Activities and Service Delivery	Are descriptions of the main activities undertaken and services offered by the authority, including, for the latter, any forms required to be filled out and deadlines for application, published?	Full – 100	http://www.cbc.radio-canada.ca/en/explore/who-we-are-what-we-do/our-services/
Budget	Is information about the projected budget, actual income and expenditure, and/or audit reports published?	Full – 100	http://www.cbc.radio-canada.ca/en/explore/strategies/budget-2014-2015/; http://www.cbc.radio-canada.ca/en/reporting-to-canadians/reports/financial-reports/
Public Procurement and Contracts	Is detailed information on public procurement processes, criteria, outcomes of tenders, copies of contracts, and reports on completion of contracts published?	Partial – 50	http://www.cbc.radio-canada.ca/en/explore/doing-business-with-us/
Participation	Is information about the mechanisms and procedures for consultation and public participation published?	Partial – 50	http://www.cbc.radio-canada.ca/en/reporting-to-canadians/annual-public-meeting/2018/ Annual public meeting

CBC/RADIO-CANADA – Availability of information about the right to information			
Type of information	**Indicator**	**Published**	**Data Source (website or location of information)**
RTI	Is an annual report on the status of implementation of	Full – 100	http://www.cbc.radio-canada.ca/en/reporting-to-

information	the RTI Law published, including the number of requests granted, refused and time taken to respond?		canadians/transparency-and-accountability/access-to-information/
How to make an RTI request	Is information on how to make an RTI request published, including contact details?	Full – 100	http://www.cbc.radio-canada.ca/en/reporting-to-canadians/transparency-and-accountability/access-to-information/request/; http://www.tbs-sct.gc.ca/tbsf-fsct/350-57-nf-eng.pdf
Costs for publications	Is information about the costs/fees for paying for photocopies of info published?	Full to Partial – 75	http://www.cbc.radio-canada.ca/en/reporting-to-canadians/transparency-and-accountability/access-to-information/request/
List of information requested	Is information related to RTI requests which were granted published?	Full – 100	http://www.cbc.radio-canada.ca/en/reporting-to-canadians/transparency-and-accountability/access-to-information/
TOTAL FOR CBC/RADIO-CANADA: **83.33**			

Assessment Area Two: Institutional Measures

Table 2.1: Overall Framework for Implementation

Question / Issue	Yes / No / Partially	Remarks
1. Has government established an RTI Nodal Agency?	Yes – 100	Yes. The Governor in Council may designate a member of the Queen's Privy Council for Canada to be the Minister for the purposes of any provision of this Act (ATI law).
2. Has government established an independent RTI oversight body, such as an information commission?	Yes – 100	The Office of the Information Commissioner

Table 2.2.1: Implementation by Department of Justice

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions.*)	Yes – 100	Francine Farley http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#D https://www.justice.gc.ca/eng/trans/atip-aiprp/mission.html
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised.*)	Yes – 100	https://www.justice.gc.ca/eng/trans/atip-aiprp/principles.html
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage.*)	Yes – 100	https://www.justice.gc.ca/eng/trans/atip-aiprp/principles.html
4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?	Yes – 100	https://www.justice.gc.ca/eng/trans/atip-aiprp/contact.html
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was*	Yes – 100	https://www.justice.gc.ca/eng/trans/atip-aiprp/mission.html

conducted.)		
Department of Justice – 100		

Table 2.2.2: Implementation by Department of Finance

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions.*)	Yes – 100	Denise Brennan http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#D https://www.fin.gc.ca/afc/atip-aiprp/index-eng.asp
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised.*)	Yes – 100	https://www.fin.gc.ca/afc/atip-aiprp/principles-principes-eng.asp
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage.*)	Yes – 100	https://www.fin.gc.ca/afc/atip-aiprp/principles-principes-eng.asp
4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?	Yes – 100	http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#D https://www.fin.gc.ca/afc/atip-aiprp/index-eng.asp
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was conducted.*)	Yes – 100	They are specialised officers, trained for the specific access to information job
Department of Finance – 100		

Table 2.2.3: Implementation by Economic and Social Development Canada

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions.*)	Yes – 100	Julie Breton http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#E
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised.*)	Yes – 100	https://www.canada.ca/en/employment-social-development/corporate/transparency/access-information/reports/2016-2017-annual-ati.html#h2.06
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage.*)	Yes – 100	https://www.canada.ca/en/employment-social-development/corporate/transparency/access-information/reports/2016-2017-annual-ati.html#h2.06
4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?	Yes – 100	https://www.canada.ca/en/employment-social-development/corporate/transparency/access-information.html
5. Has the authority provided RTI training to its	Yes – 100	https://www.canada.ca/en/employment-social-

information officers? (*If yes, comment on when the most recent training programme was conducted.*)		development/corporate/transparency/access-information/reports/2016-2017-annual-ati.html#h2.06
Economic and Social Development Canada – 100		

Table 2.2.4: Implementation by Canadian Heritage

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions*.)	Yes – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy.html#a1 Jaye Jarvis – pch.aiprp-atip.pch@canada.ca
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised*.)	Yes – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy/request.html
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage*.)	Yes – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy/request.html
4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?	Yes – 100	https://www.canada.ca/en/canadian-heritage/corporate/transparency/access-information-privacy.html
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was conducted.*)	Yes – 100	There is a specialised post for an information officer.
Canadian Heritage – 100		

Table 2.2.5: Implementation by Department of Fisheries and Oceans

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions*.)	Yes – 100	Cesar Kagame http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#F cesar.kagame@dfo-mpo.gc.ca
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised*.)	No – 0	The DFO only publishes information on federal RTI programme as a whole, and not information specific to RTI at the DFO.
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage*.)	Yes – 100	http://www.inter.dfo-mpo.gc.ca/atip/duty-to-assist-e
4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact	Yes – 100	http://www.inter.dfo-mpo.gc.ca/atip/request-e http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#F

details for the Information Officers?		
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was conducted.*)	Yes – 100	Specialised officer

Department of Fisheries and Oceans – 80

Table 2.2.6: Implementation by Military Grievances External Review Committee

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions*.)	Yes – 100	Jennifer Larabie Edgar mgerc.atip-aiprp.ceegm@mgerc-ceegm.gc.ca
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised*.)	No – 0	Found no information on such a plan
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage*.)	No – 0	Found no such guidelines
4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?	Yes – 100	https://www.canada.ca/en/military-grievances-external-review/corporate/transparency/how-make-request-under-ati-pa.html
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was conducted.*)	Yes – 100	There is a specialised information officer, named above, that is trained to respond to requests.

Military Grievances External Review Committee – 60

Table 2.2.7: Implementation by Statistics Canada

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions*.)	Yes – 100	Linda Howatson-Leo http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#S
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised*.)	No – 0	
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage*.)	No – 0	
4. Does the authority made available relevant	Yes – 100	https://www.statcan.gc.ca/eng/about/howto

information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?		
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was conducted*.)	Yes – 100	Yes, because there is a specialised information office, responsible for RTI implementation.
Statistics Canada – 60		

Table 2.2.8: Implementation by Canada Post

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions*.)	Yes – 100	Amanda Maltby http://www.tbs-sct.gc.ca/ap/atip-aiprp/coord-eng.asp#C
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised.*)	No – 0	If an implementation plan is available, it could not be found.
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage.*)	No – 0	If an implementation plan is available, it could not be found.
4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?	Yes – 100	https://www.canadapost.ca/web/en/pages/aboutus/details.page?article=accessinformation
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was conducted.*)	Yes – 100	There is a RTI-specialised employee.
Canada Post – 60		

Table 2.2.9: Implementation by CBC/Radio-Canada

Question / Issue	Yes / No / Partially	Remarks
1. Has the authority appointed an Information Officer who is responsible for RTI implementation? (*If yes, comment on how the mandate functions*.)	Yes – 100	Peter Hull and Stephanie Duquette atip@cbc.ca
2. Does the authority have an RTI implementation plan? (*If yes, comment on the extent to which such a plan has been operationalised.*)	No – 0	No information on such a plan found.
3. Has the authority developed / issued guidelines for receiving and responding to information requests? (*If yes, comment on their usage.*)	Partially – 50	

4. Does the authority made available relevant information for making requests, such as a form for this (online and in paper form) and contact details for the Information Officers?	Yes – 100	http://www.cbc.radio-canada.ca/en/reporting-to-canadians/transparency-and-accountability/access-to-information/request/
5. Has the authority provided RTI training to its information officers? (*If yes, comment on when the most recent training programme was conducted.*)	Yes – 100	Specialised officer
CBC/Radio-Canada – 70		

Assessment Area Three: Processing of Requests

The questions below were sent to the nine selected public authorities for Assessment Area Three:

Public Authority	Questions
Department of Justice	1. Please provide the amount of funding granted annually for the fiscal years 2010-2018 to the category of the Indigenous Justice Program as well as the amount of this funding represents as a percentage of the total operating budget of the Department of Justice in those years. Please also indicate how much of the Indigenous Justice Program funding distributed during those years went to the Community-Based Justice Fund and how much to the Capacity Building Fund. 2. Please provide information on the number of employees working full time at the Department of Justice who took Maternity Leave in each fiscal year in 2015-2018, and how much full time employees at the Department of Justice took Paternity Leave for each fiscal year in 2015-2018. Please also indicate the average amount of time that employees took (1) Maternity Leave and (2) Paternity Leave in each fiscal year in 2015-2018.
Department of Finance	1. Please provide a list by subject and date of all briefing notes prepared for the Minister during May 2018 that had to do with the Trans Mountain pipeline. 2. Please provide a list of contacts awarded to external companies – i.e. private companies – of a value of $10,000 or more for the fiscal years of 2016-2017 and 2017-2018. 3. Please provide a list by subject and date of all briefing notes prepared for the Minister during August 2018 that have to do with Saudi Arabia.
Heritage Canada	1. Please provide the amount of funding granted annually for the fiscal years 2010-2018 to the category of "Aboriginal Peoples' Program," as well as the percentage this represents of the Canadian Heritage operating budget for each year. 2. Please provide the amount of funding annually for the fiscal years 2010-2018 that was devoted to the category of "Community Support, Multiculturalist, and Anti-Racism Initiatives Program," as well as the percentage this represents of the Canadian Heritage operating budget for each year.
Economic and Social Development Canada	1. Please provide the total number of applications received from employers asking permission to hire temporary foreign workers under the Temporary Foreign Worker Program in fiscal years 2015-2018. Please also provide the percentage of accepted and rejected applications. 2. How many applications to hire foreign in-home caregivers under the Temporary Foreign Worker Program did ESDC receive from each province in fiscal years 2015-2018, broken down by province?
Department of Fisheries and Oceans	1. Please provide a list of all Federal Contaminated Sites in British Columbia. 2. Please provide information on impact assessments conducted in fiscal years 2015-2018 concerning the proposed Trans Mountain pipeline which refer to an

		impact on Burnaby, BC.
Military Grievances External Review Committee	1.	What percentage of complaints to the Committee in the fiscal years 2016-2018 involved racial discrimination? What percentage of complaints in those years involved complaints relating to LGBTQ status?
	2.	Please provide information on the number of hearings heard by the Military Grievances External Review Committee in the fiscal years 2015-2018.
Statistics Canada	1.	Please provide the figures for the total household debt per capita for each province for the fiscal years 2008-2018.
	2.	Please provide information on the share of Canada's GDP help by the top 10% of income earners for the fiscal years 2008-2018. Please also provide information on the share of Canada's GDP held by the bottom 50% of income earners for the fiscal years 2008-2018.
	3.	Please provide information on the gender breakdown of permanent employees at Statistics Canada for the fiscal years 2010-2018 (i.e. what percentage of permanent employees identified as men, women, and other).
Canada Post	1.	What percentage of employers worked at least some overtime in fiscal years 2016-2017? And in 2017-2018? What was the total number of overtime hours worked in each of those years?
	2.	Please provide the number of privacy breaches that Canada Post recorded officially in 2018. Please also provide any official rules or protocols for responding to a privacy breach.
CBC/Radio-Canada	1.	How many complaints about programming did CBC/Radio-Canada receive in the fiscal years 2015-2018?
	2.	How many internal complaints did CBC/Radio-Canada record in the fiscal years 2010-2018 that involved allegations of sexual harassment? How many of these complaints resulted in disciplinary action?

Public body	Date request submitted	How Request submitted	Date Receipt Filed	Date, if any, of response	Result – One of: 1. Oral refusal 2. Written refusal 3. Transferred 4. Referred 5. Mute refusal 6. Information received 7. Incomplete answer 8. Information not held 9. Unable to submit	How information provided	Fee, if any	Comments - receipt provided? (does law mandate?) - timely response? - info in format desired? (does law mandate this?) - whether fee charged was appropriate
Department of Justice **Q1**	(1) 28 Jan 2019	ATIP online form	30 Jan 2019 100	(1) 30 Jan 2019 (2) 14 Feb '19	(1) Email saying that question 2 is not within DOJ records; email direct me to Department of Corrections (assessor submitted new Q2 on 4 Feb 2019) (2) Info for question 1 received; Letter said request for question 1 closed; package contained CD Rom – Very prompt reply – 100	Letter; CD-ROM 50 (requested electronic information)	$5 100	Prompt response to say that original Question 2 not within DOJ information holdings; letter included where to direct the original question. Prompt response also to first question and the replacement question sent.
Q2	(2) 4 Feb		30 Jan 2019	(3) 5	(3) Response to second	50	100	No second fee

	2019		100	March 2019	question received; file closed Prompt reply – 100			requested

Total for Department of Justice:
Q1: 87.5 + 100 (info received) / 2 = 93.75
Q2: 87.5+ 100 (info received) / 2 = 93.75
TOTAL: 100

Department of Finance Q1	28 Jan 2019	ATIP online form	28 Jan 2019 100	(1) 28 February 2019	(1) Letter responding to all questions, directing to information available online. Timely response: 100	Electronic info requested; received links to info online: 100	$5 100	Timely response. Three questions sent; Requested electronic docs; received info online.
Q2	28 Jan 2019	"	100		" 100	" 100	100	Fee waived for second question as decision to separate questions was decision of DOF (as stated in letter).
Q3	28 Jan 2019	"	100		" 100	" 100	100	"

Total for Department of Finance:
Q1: 100 + 100 (info received) / 2 = 100
Q2: 100 + 100 (info received) / 2 = 100
Q3: 100 + 100 (info received) / 2 = 100
TOTAL: 100

Economic and Social Dev Canada Q1	28 Jan 2019	ATIP online form	28 Jan 2019 (ATIP) 100	(1) 29 Feb 2019 (2) 15 March 2019	(1) Letter sent confirming receipt of requests (2) Response to request, saying that some of the requested information is not collected and that the other is available online (link provided) 50 (late response reduced points)	Electronic (link sent in letter) 100	$5 100	Not timely response (2 weeks over allowed 30 days). - Both questions treated as one; $5 was enough.
Q2	28 Jan 2019	"	100		Response to both questions in the same letter. Some info not held; all other info provided in full. 50 (late response reduced points)	Electronic (link sent in letter) 100	No 2nd fee 100	Not timely response (2 weeks over allowed 30 days).

Total for Economic and Social Development Canada:
Q1: 87.5 + 100 (info not held, legitimate) / 2 = 93.75
Q2: 87.5 + 100 (info received) / 2 = 93.75
TOTAL: 93.75

Canadian Heritage Q1	28 Jan 2019	ATIP online form	28 Jan 2019 (100)	(1) 7 Feb 2019	(1) Email from ATIP officer at Canadian Heritage, requesting clarification; file on hold until response received (assessor's response on 13 Feb 2019; email from 18 Feb 2019 acknowledges end of	Email; click thru to Canada Post online account (100)	$5 (100)	Most easily accessible information: electronic, online but without CD disk; if the suspension following clarification is

				(2) 11 March 2019	hold, having received information and returned from vacation) (100) (2) Info received			taken account of and the vacation, then request filled in time
Q2	"	"	100	11 March 2019	Info received 100	100	100	Format (online Canada Post portal) was easiest to access Downloadable info

Total for Canadian Heritage:
Q1: 100 + 100 (info received) / 2 = 100
Q2: 100 + 100 (info received) / 2 = 100
TOTAL: 100

Department of Fisheries and Oceans Q1	28 Jan 2019	ATIP online form	1 Feb 2019 100	(1) 4 Feb 2019 (2) 6 Feb 2019 (3) 7 Feb 2019 (4) 22 Feb 2019 (5) 28 Feb 2019 (6) 1 March 19 (7) 13 March 19 (8) 13 March 19	(1) Phone call asking for clarification (2) Email asking for clarification (3) Email asking for clarification (4) Email asking for clarification (5) Email asking for clarification (6) Email asking to restart 30 days (7) Email asking for clarification (8) Letter requesting up to 180 additional days to respond to request Timeliness of response – 0 (Subject was responsive in communications; the deemed-illegitimacy of subject's request for 180-day extension is reflected in "0" score in "response") Mute refusal – 0	Requested extension of 180 days = 0	$5 100	Many demands for clarification. There was a delay from assessors to respond to initial clarification requests, until 26 Feb 2019. On 28 Feb 2019, assessors received and granted request to restart 30-day period. Letter requesting up to 180 additional days said "consultations" are necessary. - Followed up with information officer to request further explanation of delay; officer said legal team had to be consulted over response to questions
Q2	"	"	" 100	"	Both questions treated together Mute refusal – 0	" = 0	100	Both questions were treated at the same time within the request (single fee of $5)

Total for Department of Fisheries and Oceans:
Q1: 50 + 0 (mute refusal) / 2 = 25
Q2: 50 + 0 (mute refusal) / 2 = 25
TOTAL: 37.5

Military Grievances Ext Review Committee Q1	28 Jan 2019	ATIP online form	28 Jan 2019 100	(1) 19 Feb 2019 (2) 27 Feb 2019 (3) 20 March	(1) Email asking for clarification (2) Email requesting 30-day extension (need time for consultation) (deemed legitimate:	Email 100	$5 100	One clarification request but full information provided in semi-timely manner; extension request

				2019	100) (3) Info received in full			deemed legitimate
Q2	"	"	" 100	"	" Info received in time after extension – 100	" 100	One fee 100	
Total for Military Grievances Ext Review Committee: Q1: 100 + 100 (info received) / 2 = 100 Q2: 100 + 100 (info received) / 2 = 100 **TOTAL:** 100								
Statistics Canada Q1	28 Jan 2019	ATIP online form	28 Jan 2019 100	05 Feb 2019	Info received in full in printed statistics chart of income distribution, enclosed in letter Received promptly – 100	Requested electronic copy; received letter with printed response – 0	$5 100	Information received very quickly; requested electronic response, received printed letter **Info received** – 100
Q2	"	"	" 100	"	Received promptly – 100	" 0	Only one fee 100	**Info received** – 100
Q3	"	"	" 100	"	Demographics of employees question – found online (Federal public service department; human resources statistics; gender breakdown spreadsheet) Prompt response – 100	Link to info (electronic info requested) 100	Only one fee 100	**Info received** – 100
Total for Statistics Canada: Q1: 75 + 100 (info received) / 2 = 87.5 Q2: 75 + 100 (info received) / 2 = 87.5 Q3: 100 + 100 (info received) / 2 = 100 **TOTAL**: 91.67								
Canada Post Q1	5 February 2019	Paper forms and post	14 Feb 2019 - phone call from officer, late so partial points on timeliness – 50	(1) 14 Feb 2019 (2) 14 March 2019	(1) Call from officer ((613)734-3000 ext 55801) to request additional cheque for second question ($5) but to say processing first question; (2) Letter dated 14 March, with response to question received by mail on 12 Feb 2014 – 100 Info received	Provided in paper instead of electronically - 50	$5 100	Officer asked for second cheque for another $5 to process second question; cheque mailed and first request satisfied within 30 days
Q2	5 March 2019	Paper forms and post	No acknowledgement of receipt – 0	(3) 5 March 2019	(3) Second cheque sent, to satisfy request to pay for second question before it is processed (if similar timeline as first mailed cheque, then Canada Post to have received payment on ~12 March, with reply	No response (as of 12 April 2019) 0	$5 100	Second cheque sent for second question processing

					expected by ~11 April 2019 Reply received on 6 May – too late to get a result score			

Total for Canada Post:
Q1: 62.5 + 100 (info received) / 2 = 81.25
Q2: 25 + 0 (treated as a mute refusal because of the long delay) / 2 = 12.5
TOTAL: 53.125

| CBC/Radio-Canada Q1 | 5 February 2019 | Paper forms and post | Call from office on 15 Feb 2019 but too late so points deducted -50 | (1) 15 Feb 2019

(2) 17 March 2019 | (1) Call from officer, requesting clarification for one question; waived fee for second question; (2) First email received and letter in mail 100 | Email and post 100 | $5 100 | - Quick response despite request going through the mail to be processed (if allow time for request to arrive and be opened – if request begins on date of first call from officer, then it was filled on time)
- Cost reasonable |
| Q2 | " | " | Call from office on 15 Feb 2019 (waived second fee) – same as above -50 | (3) 18 March 2019 | (3) Second email received and letter in mail
Information received a bit late 50 | Email and post 100 | 100 | CBC information officer mentioned by phone that second $5 was required for the second question, but waived the second fee and processed both questions with the $5 initially sent |

Total for CBC/Radio-Canada:
Q1: 87.5 +100 (info received) / 2 = 93.75
Q2:75 + 100 (info received) / 2 = 87.5
TOTAL: 100